

MINUTES OF THE ARANSAS COUNTY  
STORM WATER MANAGEMENT ADVISORY COMMITTEE  
October 6, 2008

On the 6th day of October the Storm Water Advisory Committee met at 1:30 pm at the Aransas County Service Center 19312 FM 2165, Rockport, Texas with the following members present: Ron Outen, Frank Reilly, Curtis Attaway, Pat Mckelvey, De McLallen, Charlie Smith and Russel Cole. The following members of the Technical Advisory Committee members Ray Kirkwood, Earl Matthew, Nan Jackson and David Vyoral were also in attendance.

1. Meeting was opened and a quorum was declared by De McLallen.
2. Minutes from the previous meeting were discussed and approved.
3. De McLallen opened the meeting by stating that TCEQ had come down for a courtesy visit at the request of Earl Matthew. TCEQ was shown a short presentation of what the county is trying to accomplish and then they were driven to various sites around the county to show them the areas of concern. Dr. Mathew stated that they were excited about what we are trying to do about water quality and said that there could be some grants available to help. He said that we may be one of the first counties in the state to be voluntarily addressing water quality. Ron Outen then handed out several documents for review in regard to BMP's, watershed management and general storm water permitting that had been left by TCEQ. Dr. Mathew then stated that TCEQ would be available for a return visit for a joint meeting with all of the elected officials to discuss successful projects in other areas and to answer questions. It was left up to Dr. Mathew to set up a time with the tentative date being the 20<sup>th</sup> of October.
4. The subject of how the RFQ's would be rated was then discussed. De McLallen had prepared a discussion outline to help focus the committee's deliberations regarding the selection process. After considerable discussion by all present a number of recommendations for the selection process were adopted. These are described below:
  - ?? It was agreed that a Screening Sub-Committee would be formed from members of the Technical Committee and the SWMAC to review all proposals, prioritize them and recommend 4-5 for detailed review by the full committee.
  - ?? It was agreed that the 4 or 5 engineering firms recommended would then be invited for a formal presentation and interview by the entire committee.
  - ?? It was agreed that the Screening Sub-Committee would consist of three members from the Technical Committee (Earl Mathew, Ray Kirkwood, and Nan Jackson) and two from the SWMAC (Charles Smith and De McLallen).
  - ?? It was further agreed that if there were qualified citizens with experience in this area, that they would be recruited by the Screening Sub-Committee to help.
  - ?? Finally Ray Kirkwood was requested to make a rating system to be used for the evaluation of the submittals.
  - ?? The motion was made and carried unanimously.
5. Mr. Reilly had some concerns about the selection process and wanted to make sure that we were doing everything legal. He asked Charles Smith if he would have the county attorney give us some guidance for the process. Mr. Smith said that he would ask. Some questions came up, as far as, keeping the submittals public or private. The suggestion was made to restrict the submittals to the selection committee and subcommittee until the choice is made. The submittals will be placed in binders that can be signed out by the members. The binders will be available at Road and Bridge.
6. Motion was made to adjourn. Vote was unanimous.

Meeting was adjourned at 2:50 pm



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David L. Vyoral, P.E.  
County Engineer