

NEW DEVELOPMENT PERMIT CHECKLIST

Remember to check your property deed and with your Home Owners Association (HOA) for any building restrictions



Special Flood Hazard Areas (SFHA): AE, AO, VE REQUIREMENTS

X Flood Zone REQUIREMENTS

- Sewage Utility
- Permit
- Plans

- Sewage Utility
- HUB
- Permit
- Engineered Plans



If your property is over 1 acre in size a **Tree Plan Review**

MUST be completed by Environmental Health 361.790.0121

Extra-Territorial Jurisdiction (ETJ)

If your property is within the ETJ (1 mile from the city limits) **AND** have public utilities you may require additional City permits. Please contact the City of Rockport for more information.

Sewage Utility

- Public Sewer
 - Sewer Bill
- Aransas County Environmental Health
 - Septic Design
 - Septic Verification

Permits will **NOT** be accepted without approved sewage utility

HUB Certificate (required in the SFHA)

- Document providing existing elevations of property

Plans/Engineered Plans required in the SFHA

- Site Plan
- Cross Section View of structure showing elevation
- Floor plan layout

Permit: Only complete permit package will be accepted.

City of Rockport Service Center

2751 Hwy. 35 N., Rockport, TX 78382
361.790.1125

City of Rockport Utilities Department

402 E Laurel Street, Rockport, TX 78382
361.729.2213

Aransas County Environmental Health

872 Airport Road, Rockport, TX 78382
361.790.0121

Griffith & Brundrett

Surveying & Engineering Inc.

411 S. Pearl, Rockport, TX 78382
361.729.6479

Silt fences are required for any project to prevent soil leaving the property.

REQUIRED ARANSAS COUNTY INSPECTIONS

X Flood Zone

1. Form Board: When the forms are set-up BUT before the cement is poured. Please allow 24 hours.
2. Final: When the property is completed - call and we will finalize the permit however, the County does not issue Certificates of Occupancy.

MH: tie-down certificate is required

Special Flood Hazard Areas (SFHA): AE, AO, VE Flood Zones

1. Final Elevation Certificate (FEC)
Once the home is completed you are **REQUIRED** to get a Final Elevation Certificate (FEC) from a surveyor (Griffith & Brundrett is the local one but you can use anyone). The top of the bottom living floor must be 18" higher than the Base Flood Elevation (BFE).

It is the responsibility of the Contractor to build according to the permit MINIMUM FLOOD ELEVATION REQUIRED.

In the SFHA flood vents & breakaway walls may be required. The Final Elevation Certificate (FEC) must include them.